

STARK COUNTY ENGINEER

Keith A. Bennett, P.E., P.S.

5165 Southway Street, S.W.
Canton, Ohio 44706-1998
Phone (330) 477-6781
Fax (330) 477-3926



Permit # _____

Permit Fee _____

Right of Way Work Permit Application

Name of Applicant _____ 24-Hour Phone Number _____

Address of Applicant _____ Applicant Email _____

Name of Contractor _____ 24-Hour Phone Number _____

Address of Contractor _____ Contractor Email _____

Address of work to be performed. _____

The above-named Applicant/Contractor is requesting to perform the following work: _____

Above work will commence on _____ and will require approx. _____ days.

(Initial all following items)

_____ If this Permit is granted, I/We agree to comply with all the conditions, restrictions and regulations set forth by the Stark County Engineer in this permit.

_____ I/We hereby agree to maintain lights, signals, barricades and flagmen for the protection of traffic at all times, day and night, during the work permitted for under this Permit and that I/We will fully comply with such instructions given by the Stark County Engineer as to the handling of traffic.

_____ I/We hereby agree to hold Stark County and the Stark County Engineer harmless against any and all claims arising from work permitted by the issuance of this Permit.

_____ I/We have read, agreed to, and signed all the Terms and Conditions of this Permit.

_____ I/We understand that this Permit may, at any time, be revoked or annulled by the Stark County Engineer for non-performance and/or non-compliance with any of the terms, conditions, instructions, restrictions, and/or regulations contained herein or instructed by the Stark County Engineer. Violations or non-compliance of Permit terms, conditions, restrictions, regulations, and/or instructions are subject to penalties provided by O.R.C. §5591.26.

Signature of Applicant (property owner/utility) Date

Print Name/ Title of Applicant

Stark County Utility Coordinator Date

Post-Construction Final Inspection Date

Terms and Conditions

1. The Applicant for a Right of Way (ROW) Work Permit or a Driveway Permit must be the Property Owner or the Utility Owner (not a Contractor or Consultant).
2. The Applicant must sign both the ROW Permit Application and the Terms and Conditions and submit any required Permit Fee prior to this office processing any Permit.
3. Four (4) hard copies and one (1) digital copy of the Permit plans must be submitted for review.
4. The Stark County Engineer's Office (SCEO) will provide the Applicant with restoration typical sections, as applicable, with the issuance of the Permit.
5. The staking of proposed utility lines, structures, and existing road ROW may be required by SCEO as a condition of the Permit.
6. A Pre-Construction Meeting with the Applicant and his Contractor must be scheduled with SCEO Utility Coordinator at least seven (7) calendar days in advance of work.
7. Work must be performed within 90 days of Permit issuance, unless otherwise noted by SCEO on the Permit.
8. Restoration of all disturbed areas must be completed within 14 days after construction is complete. If such restoration is not completed in a timely manner, Applicant agrees that any restoration completed by SCEO will be performed at Applicant's expense.
9. Applicant waives any claim against SCEO and further holds SCEO harmless from any and all damage to Applicant's facilities/structures not installed according to the conditions of this permit.
10. Applicant agrees to indemnify and hold harmless Stark County/SCEO from any and all claims for bodily injury, sickness, disease, or death of any person and/or any and all claims for property damage, injury, or loss, including loss of use, which may arise from any act or omission under this Permit of Applicant and/or Applicant's Contractor, sub-contractor, employee, or agent. Applicant, upon request, shall furnish evidence that they have liability insurance to cover all liability claims resulting from Permit activity in an amount not less than \$300,000 per person and \$1,000,000 per accident for bodily injury claims to persons and in an amount not less than \$300,000 for claims of property damage.
11. It is understood by and agreed to by Applicant that for regular maintenance or for future improvement by relocation, change of grade or abandonment of the road, or construction of bridges, culverts, public storm sewer, sanitary sewer, or waterlines within the road ROW, that Applicant will relocate, adjust, or remove its pipes, lines, or facilities at Applicant's sole expense and within a reasonable time after receiving notice of such maintenance or planned improvement.
12. Facilities and structures shall not interfere with SCEO highway/ROW maintenance. When such interference is determined to exist by SCEO, Applicant shall immediately alleviate/remove such interference. If such interference is not immediately corrected, Applicant shall pay any expense incurred by SCEO to do so.
13. During construction and/or maintenance of overhead lines and poles, Applicant shall trim tree limbs as requested by SCEO.
14. If any work done under this Permit interferes with the drainage of the road, Applicant/Contractor shall construct/reconstruct pipes, catch basins, outlets, and/or other drainage facilities and regrade as necessary to restore positive road drainage.
15. Applicant agrees to restore and/or replace the roadway and ROW to the pre-Permit or better condition. The method of excavation, backfilling, and resurfacing of roadway shall be in accordance with specifications and details required by SCEO. Pavement markings that are covered or obliterated for ten feet or greater shall be replaced. All roadway structures/fixtures/facilities (signs, ditches, etc.) shall be competently replaced or restored. Debris/spoils from excavation shall be removed from the work area. No soil erosion or stream pollution shall be caused by Permit or restoration/replacement work and preventative measures shall be taken as required by SCEO and/or Stark County Soil and Water Conservation District.
16. Applicant shall maintain traffic and utilize traffic control devices in compliance with the Ohio Manual of Uniform Traffic Control Devices, the State of Ohio Department of Transportation Construction and Material Specifications, and all applicable minimum standards set forth in the Ohio Revised Code.

Terms and Conditions (CONT.)

17. THE CUTTING/REMOVAL OF PAVEMENT IS NOT PERMITTED without specific SCEO written authorization.

18. Applicant must provide ingress and egress to adjoining and adjacent property owners during excavation and restoration in the Right of Way by maintaining suitable driveways/approaches.
19. Applicant must protect and preserve all cornerstones, monuments, and land survey markers. Replacement work shall be performed under the supervision of a State of Ohio licensed Professional Surveyor (P.S.) at the Applicant's expense.

Additional Requirements for all new underground installations, including longitudinal borings, will require:

20. Roadway plans accurately depict existing ROW locations, topographic features, drainage culverts, storm sewers, and all existing utilities.
21. Include the OUPS One Call ticket # on the cover sheet.
22. Cross sections and profiles in multiple locations highlighting depth of existing and proposed underground utilities may be required by SCEO.
23. The stamp, signature, and contact information of the State of Ohio licensed Professional Engineer (P.E.) who prepared the plans must be provided on the cover sheet.
24. Permit plans must contain the following certification with the stamp and signature of the State of Ohio licensed Professional Surveyor (P.S.) who prepared the base mapping:

I certify that the right of way lines and property lines, as shown on the plans, have been established by field verification in addition to utilizing tax maps, plats, existing road plans, and records of surveys.

I certify that the horizontal and vertical locations of existing utilities, which include but are not limited to water, electric, phone, gas, cable TV, communication, sanitary sewer, storm sewer, and all associated appurtenances, as shown on the plans, have been established by utilizing utility company plans, Ohio 811 markings, and field observations.

I certify that all topographic features, measurements, and elevations, as shown on the plans, have been field verified.

Professional Surveyor Signature

PS SEAL

Date

Name and Title of Professional Surveyor

Name of Company of Licensed Surveyor

COA#
Certificate of Authorization

Signature of Applicant (property owner/utility)

Print Name and Title of Applicant

Stark County Utility Coordinator

Date

Date Received Check _____

Check Number _____